

Check List

Promotion of MSME in NER & Sikkim Scheme - Flatted Factory Complex:

- 1. Concept Note**
- 2. Land Documents:** (* Minimum **2 Acres** of land)
 - a. Sales Deed/Gift Deed.
 - b. Survey/Scale Map. *Issued & Verified by DLRSO/Surveyor & Administration.
 - c. GPS coordinates Map. * Issued & Verified by DLRSO & Administration.
 - d. Land Holding Certificate. *Verified & issued by District Administration.
 - e. Non-Encumbrance Certificate. *Issued by District Administration.
 - f. Certificate for Power Connection
 - g. Water supply Feasibility Certificate
 - h. No-Objection Certificate. *Issued by Council Chairman.
- 3. Detailed Project Report** (Civil Estimate & Electric Estimate).
* Civil Estimate verified by engineering wing.
- 4. Stakeholders Meeting Minutes and Attendance list.**
- 5. State Level Steering Committee recommendations and attendance list.**

- ❖ **Flow Chart:**
- i. Application
 - ii. Documentation
 - iii. Stakeholders Meeting
 - iv. SLSC
 - v. DPR