

## Check List

### **Promotion of MSME in NER & Sikkim Scheme- Development of Tourism Sector:**

- 1. Application & Concept Note**
- 2. Land Documents:** (\* Minimum 1.00 Acre of land)
  - a. Lease Deed. \* Lease Deed for not less than 25 years.
  - b. GPS coordinates Map. \*Issued & Verified by DLRSO & Administration.
  - c. Survey Map. \* Issued & Verified by DLRSO/Surveyor & Administration.
  - d. Land Holding Certificate. \*Issued by District Administration.
  - e. Non-Encumbrance Certificate. \*Issued by District Administration.
  - f. No-Objection Certificate. \*Issued by Council Chairman.
- 3. 10 MSE with Udyam registration certificate & registered in E-Commerce platform.**  
\*home stays registration certificate
- 4. Detailed Project Report** (Civil Estimate & Electric Estimate).  
\* Civil Estimate verified by engineering wing.
- 5. Stakeholders Meeting Minutes and Attendance list.**
- 6. State Level Steering Committee recommendations and attendance list.**

- ❖ **Flow Chart:**
- i. Application
  - ii. Documentation
  - iii. Stakeholders Meeting
  - iv. SLSC
  - v. DPR